

CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
April 3, 2024

**MINUTES**

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 4:00 p.m.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present at District Headquarters: Scott Quady, President  
Raul Avila, Secretary  
Jacquelyn McMillan, Treasurer  
Thibault Robert, Director

Directors Absent: Andy Waters, Vice-President

Staff Present at District Headquarters: Kristine McCaffrey, General Manager  
Ian Prichard, Deputy General Manager  
Fernando Baez, Manager of Engineering  
Tricia Ferguson, Assistant Manager of Human Resources and Risk Management  
Henry Graumlich, Executive Strategist  
Charlotte Holifield, Manager of External Affairs  
Rob Peters, Manager of Operations and Maintenance  
Wes Richardson, Manager of Information Technology  
Steve Sabbe, IT Specialist  
Dan Smith, Manager of Finance  
Jenyffer Vasquez, Principal Water Resource Specialist  
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Kayde Wade, Administrative Assistant

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

## **2. PUBLIC COMMENTS**

None

## **3. PRESENTATION**

Presentation of new staff member, Evaristo (Tito) Aguilar, Regulatory Compliance Division intern.

The Assistant Manager of Human Resources and Risk Management introduced Evaristo (Tito) Aguilar, a recently hired intern in the Regulatory Compliance Division of the Operations & Maintenance Department. The General Manager and Board welcomed him to the District.

## **4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)**

None

## **5. CONSENT CALENDAR**

- A. Approve the Minutes of the March 20, 2024 Board Meeting
- B. Receive and affirm the Payment Register for the District's activities from February 27, 2024 to March 25, 2024

On a motion by Director Avila, seconded by Director Robert, the Board of Directors voted 4-0-1 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Quady

NOES: None

ABSENT: Director Waters

## **6. ACTION ITEMS**

- A. Authorize the General Manager to execute a Funding Agreement with Sensor Industries – Jenyffer Vasquez, Principal Water Resource Specialist

The Principal Water Resource Specialist provided an overview of the Funding Agreement between Calleguas and Sensor Industries. Sensor Industries would provide systems for two multi-family housing developments in Oxnard to detect toilet leaks and send alerts to the building's maintenance staff so they can quickly address

any leaks. The project would be funded by Metropolitan Water District of Southern California's (Metropolitan's) Member Agency Administered Program (MAAP), which provides funding to its Member Agencies for customized water savings projects. Calleguas would pay Sensor directly and then receive reimbursement of the full cost from Metropolitan's MAAP funding.

On a motion by Director McMillan, seconded by Director Robert, the Board of Directors voted 4-0-1 to Authorize the General Manager to execute a Funding Agreement with Sensor Industries.

AYES: Directors Robert, McMillan, Avila, Quady

NOES: None

ABSENT: Director Waters

## 7. REPORTS

### A. GENERAL MANAGER AND STAFF REPORTS

1. Update on Initiative 1935 – Richelle Noroyan, Coastal Network Public Affairs Field Coordinator, California Special Districts Association (CSDA)

Richelle Noroyan, Coastal Network Public Affairs Field Coordinator for CSDA, said that the California Business Roundtable, along with other organizations, is sponsoring an initiative to amend the California Constitution and potentially limit the ability of state and local governments to raise revenues for essential government services. Should this initiative pass, Calleguas and its purveyors could be significantly impacted. The initiative seeks to overturn court decisions concerning Proposition 13 (1978), Proposition 218 (1996), and Proposition 26 (2010) and to impose new requirements for adopting, extending, and collecting fees and taxes. If passed, state and local fees and taxes adopted after January 1, 2022 could be invalidated if they do not align with and/or implement the provisions of the initiative.

CSDA has joined a coalition of local government associations and leaders in adopting an oppose position on Initiative 1935.

2. Update on Metropolitan Water Rates – Dan Smith, Manager of Finance, and Henry Graumlich, Executive Strategist

The General Manager, Deputy General Manager, Manager of Finance, and Executive Strategist provided updates on the development of Metropolitan's proposed rates, including the impact on Calleguas's rates; treatment

surcharge issues; engagement with Metropolitan, the public, and purveyors; and upcoming opportunities for public comment.

3. Legislative Update – Charlotte Holifield, Manager of External Affairs

The Manager of External Affairs provided an update on bills of interest to Calleguas for the current legislative session.

4. Monthly Status Report

The Board asked questions, which the General Manager and department managers answered.

5. March 2024 Financial Report – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

No report

C. BOARD OF DIRECTORS REPORTS

1. Board Member Reports on Ancillary Duties

*Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.*

a. Report of ACWA Region 8 Director

Director Quady said that Region 8 has selected programs and speakers for both the spring and fall conferences.

b. Report of ACWA Joint Powers Insurance Authority Representative

No report

c. Report of Association of Water Agencies of Ventura County Representative

No report

d. Report of Fox Canyon Groundwater Management Agency Representative

Director Avila reported that the City representative on the FCGMA Board is now Tony Trembley, Mayor of the City of Camarillo, and the alternate is Bert Perello, Councilmember from the City of Oxnard. Director Avila and the Deputy General Manager provided an update on the FCGMA Executive Committee's efforts to evaluate the fiscal impacts of alternative staffing options. The Deputy General Manager also provided a brief update on the Calleguas Water Flex Allocation Program adopted by the FCGMA, as required by court order.

e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from March 20 to April 3. Director McMillan's report is attached and made part of these minutes.

f. Report of Ventura LAFCo Commissioner

No report

g. Report of Ventura County Regional Energy Alliance Representative

No report

h. Report of Ventura County Special Districts Association Representative

Director Robert said he attended the meeting on April 2 where the General Manager was the presenter. She provided an overview of Calleguas and its water sources, discussed various water rebate programs, and spoke about Calleguas's New Model for Resilience.

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

*Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.*

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

Due to several Board members attending the CSDA Special Districts Academy in San Diego, it was decided that the start time for the April 17 Board Meeting would be 5:00 p.m.

4. Request for Future Agenda Items

Director Avila requested that they receive a future update on Initiative 1935.

**8. INFORMATION ITEMS**

A. WRITTEN COMMUNICATION

1. Calleguas Comment Letter to Metropolitan Water District: The Need for an Alternative to the Proposed Treated Water Surcharge
2. Joint Metropolitan Member Agency Managers Letter on Treatment Surcharge Issues
3. Association of California Water Agencies Coalition Letter, AB 2557 (Wilson) – Support, March 11, 2024
4. Letter to U.S. Senate members, Request for PFAS Liability Exemption for Water and Wastewater Agencies, March 19, 2024
5. Letter to State Water Resources Control Board, Revisions to proposed Conservation as a California Way of Life regulation, March 27, 2024

**9. CLOSED SESSION**

None

**10. ADJOURNMENT**

Director Quady declared the meeting adjourned at 5:57 p.m.

Respectfully submitted,



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Raul Avila, Board Secretary