

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
March 06, 2024

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Scott Quady, President Andy Waters, Vice-President Thibault Robert, Director
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Directors via Videoconference:	Raul Avila, Secretary Jacquelyn McMillan, Treasurer At the start of the meeting, Director McMillan notified the Board of her need to participate remotely for “just cause” pursuant to Government Code 54953(f)(2)(A)(i) and provided a general description of the circumstances establishing that need. This meeting is Director McMillan’s second use of the “just cause” videoconference exception for the 2024 calendar year.
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Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Fernando Baez, Manager of Engineering Grant Burton, Manager of Human Resources and Risk Management Tricia Ferguson, Assistant Manager of Human Resources and Risk Management Henry Graumlich, Executive Strategist Maya Holcomb, Management Analyst Charlotte Holifield, Manager of External Affairs Jennifer Lancaster, Manager of Water Resources Rob Peters, Manager of Operations and Maintenance Dan Smith, Manager of Finance Steve Sabbe, IT Specialist Kara Wade, Clerk of the Board
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Staff Present via Videoconference: Kayde Wade, Administrative Assistant

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

Nichol Richardson, Legislative Services Team, Metropolitan Water District of Southern California, introduced herself to the Board.

3. PRESENTATION

None

4. ITEMS TO BE ADDED TO THE AGENDA— GOVERNMENT CODE 54954.2(b)

None

5. CONSENT CALENDAR

- A. Approve the Minutes of the February 21, 2024 Special Board Meeting
- B. Receive and affirm the Payment Register for the District’s activities from January 29, 2024 to February 26, 2024
- C. Reject All Bids for Crew Building Improvements and Networking Center Relocation (Project No. 603)
- D. Adopt Resolution No. 2084, Approving the Plans and Specifications and Calling for Bids for Crew Building Improvements and Networking Center Relocation (Project No. 603R)

A RESOLUTION OF THE BOARD OF DIRECTORS OF CALLEGUAS
MUNICIPAL WATER DISTRICT
APPROVING THE PLANS AND SPECIFICATIONS
AND CALLING FOR BIDS FOR CREW BUILDING IMPROVEMENTS AND
NETWORKING CENTER RELOCATION

- E. Adopt Resolution Nos. 2085 and 2086, authorizing investments in the Local Agency Investment Pool and the Ventura County Investment Pool

RESOLUTION NO. 2085
A RESOLUTION OF THE BOARD OF DIRECTORS
OF CALLEGUAS MUNICIPAL WATER DISTRICT
AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY
INVESTMENT FUND

RESOLUTION NO. 2086
A RESOLUTION OF THE BOARD OF DIRECTORS
OF CALLEGUAS MUNICIPAL WATER DISTRICT
AUTHORIZING INVESTMENT OF CALLEGUAS MUNICIPAL WATER DISTRICT
MONIES IN VENTURA COUNTY'S INVESTMENT POOL

On a motion by Director Waters, seconded by Director Robert, the Board of Directors voted 5-0 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Waters, Quady
NOES: None

6. ACTION ITEMS

None

7. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. Monthly Status Report

Henry Graumlich, Executive Strategist, and Dan Smith, Manager of Finance, discussed the initial rates proposed by Metropolitan and upcoming opportunities for public comments. The presentation they provided is attached and made a part of these minutes.

2. February 2024 Financial Report – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

3. Quarterly Consultants Report – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

4. Quarterly Capital Projects Report – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

5. ACWA DC 2024 Conference Report – Ian Prichard, Deputy General Manager, and Charlotte Holifield, Manager of External Affairs

Charlotte Holifield, Manager of External Affairs, gave a presentation on the ACWA DC 2024 conference, February 26 – March 1, 2024. In addition to attending productive conference programming, she and the Deputy General Manager engaged in meetings with Congresswoman Julia Brownley and her staff and legislative staff members from the offices of Congressman Salud Carbajal and U.S. Senator Laphonza Butler. They also met with staff from the U.S. Bureau of Reclamation.

6. O&M Storm Preparation and Response – Rob Peters, Manager of Operations & Maintenance

Rob Peters, Manager of Operations and Maintenance, gave a presentation on Calleguas's preparations for and responses both during and after the recent storms.

7. Change Order Summaries – Fernando Baez, Manager of Engineering

The Manager of Engineering said that Change Order summaries were provided for the following projects:

- LVMWD-CMWD Interconnection (Project No. 450)
- TOD Pump Station Rehabilitation (Project No. 590)
- Lake Sherwood Pump Station Rehabilitation (Project No. 591)

The LVMWD-CMWD Interconnection and TOD Pump Station Rehabilitation had new change orders during the reporting period. Lake Sherwood Pump Station Rehabilitation (Project No. 591) did not have any new change orders during the reporting period.

8. Construction Update – Fernando Baez, Manager of Engineering

Fernando Baez, Manager of Engineering, gave a construction update on the LVMWD-Calleguas Interconnection.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

None

C. BOARD OF DIRECTORS REPORTS

1. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

President Quady reported that the ACWA Committee meetings were held on March 6. He attended the meetings of the Water Quality and Water Management Committees.

b. Report of ACWA Joint Powers Insurance Authority Representative

No report

c. Report of Association of Water Agencies of Ventura County Representative

No report

d. Report of Fox Canyon Groundwater Management Agency Representative

Director Avila said he attended the FCGMA meeting on February 28. He said that the City of Oxnard made public comments about the relative cost of groundwater versus purchasing imported water from Calleguas.

e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from February 22 to March 06. She noted that she chaired the Ad Hoc Committee on Bay-Delta virtually on February 23. Director McMillan's report is attached and made part of these minutes.

f. Report of Ventura LAFCo Commissioner

No report

g. Report of Ventura County Regional Energy Alliance Representative

No report

h. Report of Ventura County Special Districts Association Representative

No report

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

None

4. Request for Future Agenda Items

None

8. INFORMATION ITEMS

A. WRITTEN COMMUNICATION

1. Letters to State Elected Officials that represent the Calleguas Service Area, January 4, 2024 LAO Report Questions Efficacy of Proposed Water Use Efficiency Requirements, February 20, 2024.
2. Association of California Water Agencies Coalition Letter, California Water Infrastructure Funding, February 27, 2024.
3. Water Supply Conditions Report

9. CLOSED SESSION

- A. Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel – Existing Litigation: United States, et al. v. J-M Manufacturing Co; Case No. CV-06-00055-GW (PJWx)

At 5:53 p.m., Director Quady adjourned to Closed Session to discuss Item 9A as stated on the agenda. Closed Session began at 6:00 p.m.

CLOSED SESSION CONTINUING

At 6:02 p.m., Director Quady reconvened to Open Session.

Regarding 9A, Legal Counsel stated an update was given to the Board, direction was given to Counsel and staff, and no action was taken.

10. ADJOURNMENT

Director Quady declared the meeting adjourned at 6:02 p.m.

Respectfully submitted,



Raul Avila, Board